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COLLEGE OF EDUCATION, KHAROD

(Managed by The Ankleshwar Progressive Education Trust)

KHAROD, Tal Ankleshwar, Dist. Bharuch
(Gujarat) Pin. 394115
Website: www.coekharod.org
Email: kharode17@gmail.com

Web: http://www.google.com/site/kharode17@gmail.com/home



NAAC ACCREDITED 'B' GRADE

કોન નં. : (02646) 276176

કોલેજ ઓફ એજ્યુકેશન, ખરોડ

(ધી અંકલેશ્વર પ્રોગ્રેસીવ એજ્યુકેશન ટ્રસ્ટ સંચાલિત)

મુ. ખરોડ, તા. અંકલેશ્વર, જી. ભરૂચ.

પીન - ૩૯૪ ૧૧૫

Ref. No. :

Date : 02/07/22

College of education-Kharod, Dist- Bharuch

Internal Quality Assessment Cell

Year: 2022-23

The IQAC of the College of Education- Kharod, Dist- Bharuch is scheduled at 11:30 a.m. on 02/07/ 2022.
All are requested to remain present. The agenda of the meeting is as follow.

- 1, Welcoming newly appointed faculty Assistance and appointment in IQAC cell.
- 2, To discuss about flooring repair expenses.
- 3, To discuss on the preparation of SSR NAAC.
- 4, Preparation and planning of Academic Calendar 2022-23.
- 5, To discuss about Student orientation program and sharing ideas.
- 6, Celebration of College establishment day.
- 7, Distribution of curricular and co- curricular activities.
- 8, Planning of out reach activities.
- 9, Planning about best practices.

Jalpat.

Pratibha

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Anshu: 2-k

IQAC

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Dist. Bharuch, Gujarat-394115

College of Education-Kharod, Dist. Bharuch
Internal Quality Assessment Cell
Year: 2022-23
2nd July, 2022

Minutes of IQAC of 2nd July 2022

The IQAC of the College of Education, Kharod, Dist. Bharuch was held at 11.30 pm on 02/07/2022. In the presence of the members of the IQAC the following resolutions were presented, discussed and passed.

1. It was resolved and passed the minutes of the meeting of
2. The new faculty members appointed at the College Dr. Aniruddhasinh Raulji and Dr. Pallavi Kapadia were welcomed and good wishes were offered to both.
3. The repairing of the flooring was completed and the total expense Rs. 49685/- of the floor repairing was presented and passed.
4. The NAAC-SSR related issues, dead line, and work distribution was discussed and passed.
 - Before 31/07/22 Preparation of SSR Report
 - 01/08/22 to 15/08/22 Preparation and Submission of IIQA
 - 15/08/22 to 31/08/22 On line SSR Submission
 - 30/09/22 SSR DVV process
 - 01/10/22 to 15//10/22 Peer Team Visit
 - 30/10/22 Completion of NAAC IInd Cycle
5. The Academic calendar for the year 2022-23 was presented. The workload, the syllabus and the activities were discussed and the calendar was accepted. Mutually it was understood to complete the teaching and all related activities in time keeping in mind the quality.
6. It was resolved and passed that the New batch of the year 2022-23 should be oriented well so as the students can perform well. Dr. Ansari and Dr. Parul Tandel will make the students familiar with the B.Ed. Curriculum and the role of the trainees. The Staff and the trainee students will be made familiar with one another
7. It was resolved and passed out that the 15 August should be celebrated with al protocols.
8. It was resolved and passed out that the national, religious, and cultural festivals during the term should be celbrated without any discrimination keeping in mind the constrain of time and importance of curriculum.
9. It was resolved and passed that the 5th September/the Teacher' Day/ the College Establishment Day should be celebrated. The time of the function 03.00 noon was given by the Secretary Mr. Mohhmed Bhaiyat. It was accepted. The Guest name should be received from the Trust President and the Trust Secretary well in advance. A hand written Magazine on a suitable theme should be prepared and will be presented on the 5th September, 2022. This activity will be done under the guidance of Ms. Kavita Rathava, the Librarian.


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10. It was resolved and passed that the following Curricular and Co-curricular activities will be conducted during the term:
- Activities to develop LSRW language skills
 - Panch Prakalp Activities
 - Finishing School (Soft Skill Development) Programme
 - Scope (English) Training and Exam
 - Innovation Club Activity
 - Computer training
 - Personality Development
 - Communication Skills – development
11. It was discussed and resolved that the resignation request received from Jayant Patel-Senior Clerk, Priyanka Varachhia-the old student representative and Mr. Aiyub Bala-the Industrialist.
12. The meetings ends with a vote of thanks presented by Dr. Parul Tandel


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NAAC ACCREDITED 'B' GRADE

મો. : ૭૨૮૪૯૮૩૭૬૯

કૉલેજ ઓફ એજ્યુકેશન, ખરોડ

(દી અંકલેશ્વર પ્રોગ્રેસીવ એજ્યુકેશન ટ્રસ્ટ સંચાલિત)

મુ. ખરોડ, તા. અંકલેશ્વર, જી. ભરૂચ.

(ગ્રાન્ટ-ઇડ કોલેજ) પીન - ૩૯૪ ૧૧૫

Ref. No. :

Date : 21/03/2023

IQAC of the College of Education Kharod, Dist. Bharuch is scheduled at 12:30 p.m. on 21/03/2023. All are requested to remain present. The agenda of the meeting is as follow:

1. To discuss about 2nd level payment for NAAC related process.
2. To discuss about preparation of necessary documents related to final SSR.
3. To discuss about NAAC related activities.
4. To discuss about the attendance of the student.
5. To discuss the name of IQAC members.
6. To discuss the selection of the name of another person instead of Miss. Priyanka Varachhiya who holds the post of Alumni in IQAC.
7. To discuss about the planning about Internal Exam and CCE-1 & 2 of Sem -2 & Sem- 4.
8. To discuss about planning of University Exam of Sem -2 & Sem- 4.
9. To discuss about the "Utkarsh" theme, topic- Dr. I.K.Ansari
10. Matters presented by chairman of IQAC

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The meeting of IQAC of the college was held on dt. 21/03/2023 on Tuesday at 12:30 p.m. in the college. The following members were present at the meeting.

No.	Name of the IQAC Person	Designation	IQAC Designation	Signature
1	Dr. Pravinchandra R. Master	Associate Professor and In Charge Principal College of Education, Kharod Dist. Bharuch	Chairperson	
2	Dr. Parul B. Tandel	Assistant Professor College of Education, Kharod Dist. Bharuch	Coordinator	
3	Shree Arifbhai Vajifdar	President The Ankleshwar Progressive Education Trust, Kharod Dist. Bharuch	Employer	
4	Shree Mohamed A. Bhaiyat	Trust Secretary The Ankleshwar Progressive Education Trust, Kharod Dist. Bharuch	Member from Management	
5			Industrialist	
6	Dr. Intekhab K. Ansari	Assistant Professor College of Education, Kharod Dist. Bharuch	Teacher to represent all levels	
7	Dr. Dharmi B. Patel	Adhayapak Sahayak College of Education, Kharod Dist. Bharuch	Teacher to represent all levels	
8	Dr Anirudhh Y. Raulji	Adhayapak Sahayak College of Education, Kharod Dist. Bharuch	Teacher to represent all levels	
9.	Dr. Pallavi K. Kapadia	Adhayapak Sahayak College of Education, Kharod Dist. Bharuch	Teacher to represent all levels	
9	Mrs. Kavita A. Rathava	Librarian College of Education, Kharod Dist. Bharuch	Librarian	
10	Mr. Ashwin M. Vasava	Senior Clerk College of Education, Kharod Dist. Bharuch	Senior Administrative Officer	
11	Ismailbhai M. Jogiyat	At & Po. Kharod Tal: Ankleshwar Dist. Bharuch	Local Society Member	
12	Pinal Patel	At & Po. Bakrol Tal: Ankleshwar Dist. Bharuch	Stakeholder	
13	Vilash Patel		Alumni	
14	Nirav Patel		Current Year Student 2021-22	

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College of Education-Kharod, Dist. Bharuch

Meeting Minutes:

Meeting: IQAC Meeting
Time: 12.30 PM

Date: 21st March, 2023

Location: Library-COE,

Present:

1. Approval of the Minutes of the Previous Meeting
2. Review of NAAC activity, NAAC development
3. Discussion on Internal and External Examination, CCE etc.
4. NAAC Peer Team Visit Preparation
5. To discuss about the name of IQAC in the Industrialist segment
6. To discuss about the Theme/Subject/Topic for the College Magazine
Utkarsh
7. Any other Business

Meeting Minutes:

1. Approval of the Minutes of the Previous Meeting
The minutes of the previous meeting were reviewed and approved unanimously.
2. Review of NAAC Activity
 - a. The NAAC has prequalified the College for NAAC accreditation and Peer Team Visit.
 - b. The College paid Assessment Fees of Rs.59000/- on 16/03/23, NAAC Receipt No.08011SSR02/2023
 - c. The College has paid Logistic Fees of Rs.236000/- on 16/03/23, NAAC Receipt No. 08028LOGISTIC01/2023
 - d. Rs. 59000/- 23/11/22 and Rs.29500/- were paid on 22/09/22
3. The probable dates for Peer Team Visit are: 15/04/23 to 16/04/23, 01/05/23 to 02/05/23 and 01/06/23 to 02/06/23
4. Peer Team Visit Preparation
The College IQAC and the College staff are instructed to prepare the respective data, files for every kind of presentation and requirement during the Peer Team Visit.
 - a. Dr. Ansari is requested to look after the preparation and fixing of all kinds of boards, sign boards, information boards etc.
 - b. Dr. Parulben and Dr. Ansaribhai are requested to take personal care on the preparation, presentation of data, hospitality of the Peer Team Visit and all activities pertaining to the Peer Team Visit.


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- c. Ms. Kavtaben is requested to guide the College as per the norms of the NAAC. She is also requested to look after smooth NAAC visit and assists the College for a better performance.
- d. Dr. Pallaviben and Dr. Anirudhdhsinh are requested to prepare a ppt for the presentation during NAAC Peer Team visit. They are also requested to help the College in the preparation for the NAAC Visit.
- e. Dr. Parulben, Dr. Pallviben are requested to prepare a short cultural programme for the visit. All are requested to give their inputs.

All staff members are requested to offer their best to achieve a better grade in NAAC.

5. IQAC requests Shree Arifbhai, the Prsident of the Trust and Shree Mohmedbhai the Secretary of the Trust to guide the College and make it convenient to remain present during the Peer Team Visit.
6. Discussion on the Internal and External Examination:
The Chair discussed about the dates for the internal examination. The examination arrangement, paper setting and paper evaluation work are distributed. All teachers are requested to compete the course and coruse related activities in time.
Performance poor students should be given extra classes and training to write the answers.
7. The names of paper evaluators were sent to the IITE on its request for the IITE-University Examination. These names were according to the subjects they taught.
8. Shree Dharmesh Parekh, PR Ecoenergy Limited, Plot No.29, Nr. Meghmani Chowkdi, GIDC Panoli, Ankleshwar is appointed as an IQAC member (Industrialist segment) on a request of Dr. I. K. Ansari.
9. An appointment letter will be delivered to Mr. Dharmesh Parekh.
9. For the College Magazine Utkarsh different subjects were discussed and it is left on Dr. Ansari to select an appropriate subject.


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